

## ASSOCIATED STUDENTS OF THE COLLEGE OF ALAMEDA

### Regular Meeting Minutes

March 28<sup>th</sup>, 2025 | 1:00 PM

**In-Person Meeting Location: F building room F-216**

**Zoom Meeting Link: <https://peralta-edu.zoom.us/j/89150972434>**

NOTICE IS HEREBY GIVEN that the *Associated Students of College of Alameda* will hold a **Regular** meeting on **March 28<sup>th</sup>, 2025, at 1:00 PM**. The meeting information is noted below. The ASCOA Council reserves the right to suspend the orders of the day if necessary to conduct business. All ASCOA Council meetings are held in locations that are wheelchair accessible. Other disability-related accommodations will be provided to persons with disabilities upon request. Persons requesting such accommodation should notify Natalie Rodriguez at [nrodriguez@peralta.edu](mailto:nrodriguez@peralta.edu) no less than three (3) working days prior to the meeting. The ASCOA Council will make efforts to meet requests made after such a date, if possible. Please contact Director Natalie Rodriguez at [nrodriguez@peralta.edu](mailto:nrodriguez@peralta.edu) for any agenda-related questions.

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### ORDER OF BUSINESS

**1. Call to Order**

Meeting was called to order at 1: 07 p.m.

Motion to call to order: Comms Officer Beck

2<sup>nd</sup> motion: Senator Gomez

**2. Roll Call**

- a. President, Erson Payopay – Present
- b. Vice President of Operations, Anne Gormley – Present
- c. Vice President of Programs, Shemicka Johnson – Present via Zoom
- d. Secretary, Abigail Yu – Present
- e. Treasurer, Julie Deap – Present
- f. Communications Officer, Carlene Beck – Present
- g. Senator, Cristiana Gomez – Present
- h. Senator, Jubilee Lew – Present via Zoom
- i. Senator, Kandi Patterson – Absent

**3. Adoption of the Current Agenda (March 28<sup>th</sup>, 2025)**

Motion to approve the current agenda: Senator Gomez

2<sup>nd</sup> motion: Treasurer Deap

Vote: Unanimous

**4. Adoption of the Minutes (March 21<sup>st</sup>, 2025)**

Motion to approve the minutes with an amendment: VPO Gormley

2<sup>nd</sup> motion: Comms Officer Beck

Vote: Unanimous

**5. Public Comment – No public comments were made.**

This Segment of the meeting is reserved for persons desiring to address the ASCOA Council on any matter of concern that is not stated on the agenda. A time limit of three (3) minutes per speaker and

fifteen (15) minutes per topic shall be observed. The law does not permit any action to be taken, nor extended discussion of any items not on the agenda. The ASCOA Council may briefly respond to statements made or questions posed. Written statements may be submitted to the ASCOA Secretary for inclusion in the minutes. To place an item of discussion on a future agenda (Brown Act §54954.3) please contact Natalie Rodriguez, ASCOA Advisor at [nrodriguez@peralta.edu](mailto:nrodriguez@peralta.edu)

## 6. Standing Business

### a. New Appointments (Discussion & Action) - None

### b. Dismissals (Discussion & Action) - None

### c. Clubs – Review any recently submitted/pending club constitutions

- i. VPO Gormley sent a club packet to the student who was interested in creating a Veterans club.
- ii. There is a student who is interested in creating a Psychology club.
- iii. Director Rodriguez informed ASCOA that there is a need to plan a club rush event in April.

### d. Events (Discussion & Action)

- i. Feedback from Women's Month event:
  1. Events need to be planned out earlier. Flyers and advertisements need to be put out earlier so students have the chance to learn about the events.
  2. Officers need to communicate and respond to other officers requesting help and volunteers.
  3. Officers need to learn how to support each other and be more aware of each other.
  4. Officers need to mention their availability for event days.
- ii. Spirit Week – Suggestion for May 5<sup>th</sup> to May 9<sup>th</sup> (Monday to Friday).

### e. ASCOA Elections (Discussion)

- i. 6 eligible candidates
- ii. The deadline for the required 50 signatures from the elections campaign is on Monday, February 31<sup>st</sup>. Director Rodriguez extended the deadline to Monday, April 7<sup>th</sup>.
- iii. Currently, the ballot system that prior elections used cannot be used. An alternative system is needed.

### f. SSSCC (Discussion & Action)

- i. On April 3<sup>rd</sup>, Thursday, the officers attending SSSCC will fly to Los Angeles. On April 4<sup>th</sup> – 6<sup>th</sup>, Friday – Sunday, ASCOA will attend the conference. On Sunday, ASCOA will leave the conference early and fly back to Oakland. ASCOA will be supervised by Director Rashada from Laney from Oakland airport to LAX on Thursday and supervise ASCOA on Friday. On Saturday, Executive Assistant, Angela Kimble, will be supervising ASOCA and on Sunday, Ms. Kimble will be flying back with ASCOA. ASCOA will receive a budget of \$150 each for meals not covered by SSSCC. The itinerary packet will be sent out to ASCOA by Tuesday, April 1<sup>st</sup>.

### g. ASCOA Team Building Activity (Discussion & Action)

- i. Week of May 2<sup>nd</sup>, early Friday morning, before award ceremony. Newly elected ASCOA will be invited to attend.

### h. Making Meetings more Welcoming and Accessible (Discussion & Action)

Motion to table: VPO Gormley

2<sup>nd</sup> motion: Treasurer Deap

Vote: Unanimous

### i. COA Excellence / Student of the Year Award (Discussion & Action) – President Dixon has requested that we assist in choosing a student for a Student of the Year Award for an upcoming awards ceremony May 2<sup>nd</sup>.

- i. Post a google form for students to nominate other students. The google form will open on April 9<sup>th</sup> and will close on April 23<sup>rd</sup>. ASCOA will consider the nominees with two criteria: 1) Reason why the

student should be awarded 2) Number of forms submitted that voted. There will be a special meeting on April 25<sup>th</sup> to decide the winner. ASCOA Regular Meeting will be canceled that day because of Laney's Basketball Tourney. ASCOA requests for a canvas announcement to be made to alert students of the google form.

**7. New Business**

- a. **Laney Basketball Tournament Funding Request (Discussion & Action)** - Laney is requesting \$500 to contribute to the upcoming Basketball tournament on April 25<sup>th</sup>, these funds will help cover the costs of decorations and food for the event.

- i. Laney, BCC, and COA will be splitting the budget. BCC and COA are requested to put in \$200. President Payopay requested \$500 on the agenda to allow for flexible in case \$200 is not enough. Any money that is not spent on the tourney will go back into the budget.

Motion to approve the Laney's funding request: Senator Gomez

2<sup>nd</sup> motion: VPO Gormley

Vote: Unanimous

**8. Reports (1 minute each)**

**a. Senators**

- i. VPO Gormley: Treasurer Deap and VPO Gormley attended the Student Services Retreat. . A lot of plans were made in collaboration with Basic Needs. These plans will be requested to be added on the agenda at a later date.
- ii. Comms Officer Beck: Spoke with student volunteers on Women's Month event. Reminded ASOCA to thank volunteers who went out of their way to help with the event and in future events.
- iii. President Payopay: Reminded ASCOA to send their monthly report to VPO Gormley.

**b. ASCOA Advisor: Director Natalie Rodriguez**

- i. The poster for the Laney Basketball Tourney has been approved.
- ii. LRC Department is offering a Study Skills Workshop (Note-taking strategies, study techniques, test-taking tips) on Wednesday, April 9<sup>th</sup>, 12 – 1 p.m. at the Learning Resource Center Room L204. Another workshop will be offered via Zoom on April 16<sup>th</sup>, 12 – 1 p.m.
- iii. Director Rodriguez requested help on Friday to print the agenda and minutes before the meeting.
- iv. Commencement ceremony will be on May 23<sup>rd</sup>. The mandatory practice for the ceremony will be on April 23<sup>rd</sup>. RSVP when email is sent out if attending or planning on attending.
- v. LGBTQ summit party will be on April 15<sup>th</sup> – 16<sup>th</sup>, 9 a.m. to 2:30 p.m.

**9. Communications from the floor –** There were no communications from the floor.

This time is reserved for any ASCOA Council Members to make announcements on items not on the agenda. A time limit of three (3) minutes per speaker and (15) fifteen minutes total shall be observed. No action will be taken and the total time limit for this shall not be extended.

**10. Adjournment**

Meeting was adjourned at 2:11 p.m.

Motion to adjourn: Senator Gomez

2<sup>nd</sup> motion: VPO Gormley

Minutes submitted by Secretary Abigail Yu.