**Logo, company name

Description automatically generated**

**2025-26 Program Review – Instructional –   
HLTOC**

**Lead Author**

|  |
| --- |
| Naren Davé |

**Program Overview**

Please verify the mission statement for your program. If there is no mission statement listed, please add it here.

|  |
| --- |
| **Mission Statement**  The mission of College of Alameda is to serve the educational needs of its diverse community by providing comprehensive and flexible programs and resources that empower students to achieve their goals.  There are 3 SLO’s for HLTOC:  SLO 1: Knowledge of body structures: Students can recognize different body structures and describe them using medical terminology.  SLO 2: Pathologies and diseases: Students can differentiate between various pathological conditions and diseases using medical terminology.  SLO 3: Surgical terms: Students can summarize surgical techniques and explain surgical terms using medical terminology.  [No Degrees or Certificates are on record for Health Professions and Occupations] |

List your faculty and/or Staff, and indicate whether they are full-time or part-time.

|  |
| --- |
| Naren Davé |

|  |  |
| --- | --- |
| **Program Goal** | NEW GOAL |
| Status: In-Progress or Complete? If complete, give a brief description of how you measured the goal completion. | Update Progress |
| Which college or district goal is aligned with your program goal? |  |

|  |  |
| --- | --- |
| **Program Goal** | NEW GOAL |
| Status: In-Progress or Complete? If complete, give a brief description of how you measured the goal completion. | Update Progress |
| Which college or district goal is aligned with your program goal? | *.* |

|  |  |
| --- | --- |
| **Program Goal** | *NEW GOAL* |
| Status: In-Progress or Complete? If complete, give a brief description of how you measured the goal completion. | Update Progress |
| Which college or district goal is aligned with your program goal? |  |

Describe your current utilization of facilities, including labs and other space

|  |
| --- |
| Update Paragraph Below  Online Canvas courses |

**Enrollment Trends**

HLTOC

A graph with blue squares and yellow line

AI-generated content may be incorrect.

OVERALL

A graph with blue rectangles and yellow line

AI-generated content may be incorrect.

Discuss enrollment trends over the past four years.

|  |
| --- |
| HLTED Enrollment had an increase from 21-22 to 24-25. HLTED Productivity increased from 2021-2022 to 2024-2025. This program did follow the overall trend of the college.  Discuss any reason for decrease/increase in enrollment |

A table of numbers and letters

AI-generated content may be incorrect.

The list of course sections in your area is sorted from lowest fill rate to the highest fill rate for the last four years. Consider and discuss whether the course offers meet the needs of our students.

|  |
| --- |
| Discuss Here |

Discuss any action plan to better meet student needs and demands.

|  |
| --- |
| Discuss Here |

Describe effective and innovative teaching strategies used by faculty to increase student learning and engagement.

|  |
| --- |
| Describe Here |

How is technology used by the discipline department?

|  |
| --- |
| Discuss Here |

How does the discipline, department, or program maintain the integrity and consistency of academic standards with all methods of delivery, including face to face, hybrid, and Distance Education courses?

|  |
| --- |
| Discuss Here |

**Curriculum**

[**CurriQunet Meta**](https://peralta.curricunet.com/Account/Logon?ReturnUrl=%2f)

If necessary, use the CurriQunet META link to review the details of curriculum. Some summary information is provided below.



Please review your course outlines of record in CurriQunet META to determine if they have been updated in the past four years. Specify when your department will update, or deactivate, each one, within the next four years.

|  |
| --- |
| Discuss Here |

Please summarize the Discipline, Department or program of study plans for curriculum plans for improvement. Below, please provide details for individual course improvement. Add plans for new courses here.

|  |
| --- |
| Discuss Here |

How is your program meeting the needs of students and/or articulation with four-year institutions?

|  |
| --- |
| Discuss Here |

**Assessment – Instructional**

Student Learning Outcomes Assessment

Your Student Learning Outcomes for active courses are listed below. Please review and note any corrections or planned changes.

A screenshot of a medical terminology

AI-generated content may be incorrect.

|  |
| --- |
|  |

Please provide a high-level summary and your program’s interpretation of your SLO findings over the past year.

|  |
| --- |
| Discuss Here |

A list of data with numbers

AI-generated content may be incorrect.

What were the most important things your department learned from assessment? Did implementation of your action plans result in better student learning?

|  |
| --- |
| HLTOC 201 and 202 have SLO 1 completed for this cycle.  Discuss Here |

Listed below are your programs (degrees and certificates) and the program learning outcomes (PLOs) for each. Please share your reflections on the PLOs and support from the college needed in assessing the PLOs over the next four years.

|  |
| --- |
| **[HLTOC does not have degrees or certificates.]** |

College of Alameda Institutional Learning Outcomes (ILOs) were created to guide educational programs and services. They include:

* **Problem Solving:** Solve problems and make decisions in life and work using critical thinking, quantitative reasoning, community resources, and civil engagement.
* **Communication and Technology:** Use technology and written and oral communication to discover, develop, and relate critical ideas in multiple environments.
* **Creativity:** Exhibit aesthetic reflection to promote, participate and contribute to human development, expression, creativity, and curiosity.
* **Diversity:** Engage in respectful interpersonal communications, acknowledging ideas and values of diverse individuals that represent different ethnic, racial, cultural, and gender expressions.
* **Civic Responsibility:** Accept personal, civic, social and environmental responsibility in order to become a productive local and global community member.

How does your program participate in assessing the Institutional Learning Outcomes (ILOs)? If your program has not participated, how will you plan to incorporate these outcomes within your program?

|  |
| --- |
| Discuss Here |

**Course Completion**

Consider your course completion rates over the past four years (% of student who earned a grade of "C" or better).

A graph of a course completion and retention

AI-generated content may be incorrect.

How does the course completion rate for your program or discipline compared to your college’s Institutional Set Standard for course completion (70% with stretch goal of 78%)? Also discuss the retention rate for your program or discipline, compared to the college average shown in data below.

|  |
| --- |
| The course completion for HLTOC is above the College of Alameda’s completion rate for that term except summer 2021, Spring 24 and spring 25. HLTOC is also above the set standard of 70% for the completion rate for all terms, except for Summer 21. All of terms are below the stretch goal except Summer 2023, Summer 2024, and Spring 2022. For retention, HLTOC is below the College of Alameda’s retention for that term except for Fall 21 and Spring 22. HLTOC is below the average of 85% for retention for all terms except Fall 21, Fall 23,Summer 24, and Spring 22. |

What has the discipline, department, or program done to improve course completion and retention rates?

|  |
| --- |
| Discuss Here |

**Equity Analysis**

College of Alameda continues to focus on access, equity, and success. The goal is to create an inclusive environment where all students can thrive and meet their education and career goals.

Following is a brief description of equity data analysis, examining success rates of different ethnic groups (Asian, Black/African American, Hispanic/Latino, “Two or More”, “Unknown/NR”, White), age range, gender (Female, Male, Unknown Gender), and special population groups (Foster Youth, Veterans, College, SAS).

A table with numbers and text

AI-generated content may be incorrect.

|  |
| --- |
| Success rate data in HLTOC for AY2024-25 was analyzed using the PPG-1 (percentage point gap minus 1) method, comparing the success rate of the given group against the success rate of everyone else. The success rate of the following groups falls significantly below the overall success rate of 74% for HLTOC outside the statistical margin of error:   * Ethnicity Black/African American 67% * Male 67% * Low Income 72% * Not SAS 74%   While there are other groups whose success rates fall below the overall success rate for HLTOC, either the percentage point gap difference is small or, because of the small sample size, a reliable conclusion cannot be drawn. |

What can your discipline, department, or program do to improve course completion for disproportionately impacted groups?

|  |
| --- |
| Discuss Here |

Space below is provided for additional discussion of equity-impacting factors not discussed above, including those that affect dual enrollment courses and/or online/hybrid courses.

|  |
| --- |
| Discuss Here |

**Degrees & Certificates Conferred**

Does your program offer any degree/certificate programs? If your program does not, skip this section and continue to **Engagement**.

What has the discipline, department, or program done to improve the number of degrees and certificates awarded? Below data shows the number of degrees and certificates awarded by year, for the past four years.

|  |
| --- |
| **[HLTOC does not have degrees or certificates.]** |

Increasing the number of students who complete a certificate or degree is a shared goal across CoA’s Ed Master Plan Goals, PCCD Goals, the Chancellor’s Office Vision for Success, the Student-Centered Funding Formula, and Guided Pathways. What is planned for the next 3 years to increase the number of certificates and degrees awarded?

|  |
| --- |
| **[HLTOC does not have degrees or certificates.]** |

**Engagement**

Discuss how faculty and staff have engaged in institutional efforts such as committees, presentations, and departmental activities. Please list the committees that full-time faculty participate in.

|  |
| --- |
| Discuss Here |

Discuss how faculty and staff have engaged in community activities, partnerships and/or collaborations.

|  |
| --- |
| Discuss Here |

Discuss how adjunct faculty members are included in departmental training, discussions, and decision-making.

|  |
| --- |
| Discuss Here |

**Prioritized Resource Requests Summary**

In the boxes below, please add resource requests for your program. If there are no resource requested, leave the boxes blank.

|  |  |  |  |
| --- | --- | --- | --- |
| **Resource Category** | **Description/Justification** | **Full-Time Equivalent Percentage** | **Salary Grade (if applicable)** |
| **Personnel: Classified Staff** |  |  |  |
| **Personnel: Student Worker** |  |  |  |
| **Personnel: Part Time Faculty** |  |  |  |
| **Personnel: Full Time Faculty** |  |  |  |
| **Personnel: Full Time Faculty, future anticipated need** |  |  |  |

|  |  |  |
| --- | --- | --- |
| **Resource Category** | **Description/Justification** | **Total Estimated Cost** |
| **Professional Development: Department wide PD needed** |  |  |
| **Professional Development: Personal/Individual PD needed** |  |  |

**Prioritized Resource Requests Summary - Continued**

|  |  |  |
| --- | --- | --- |
| **Resource Category** | **Description/Justification** | **Total Estimated Cost** |
| **Supplies: Software** |  |  |
| **Supplies: Books, Magazines, and/or Periodicals** |  |  |
| **Supplies: Instructional Supplies** |  |  |
| **Supplies: Non-Instructional Supplies** |  |  |
| **Supplies: Library Collections** |  |  |

|  |  |  |
| --- | --- | --- |
| **Resource Category** | **Description/Justification** | **Total Estimated Cost** |
| **Technology & Equipment: New** |  |  |
| **Technology & Equipment: Replacement** |  |  |

**Prioritized Resource Requests Summary - Continued**

|  |  |  |
| --- | --- | --- |
| **Resource Category** | **Description/Justification** | **Total Estimated Cost** |
| **Facilities: Classrooms** |  |  |
| **Facilities: Offices** |  |  |
| **Facilities: Labs** |  |  |
| **Facilities: Other** |  |  |

|  |  |  |
| --- | --- | --- |
| **Resource Category** | **Description/Justification** | **Total Estimated Cost** |
| **Library: Library materials** |  |  |
| **Library: Library collections** |  |  |

|  |  |  |
| --- | --- | --- |
| **Resource Category** | **Description/Justification** | **Total Estimated Cost** |
| **OTHER** |  |  |